As an international cooperation enterprise for sustainable development with worldwide operations, the federally owned Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH supports the German Government in achieving its development-policy objectives. It provides viable, forward-looking solutions for political, economic, ecological and social development in a globalized world. GIZ promotes complex reforms and change processes. Its corporate objective is to improve people's living conditions on a sustainable basis.

Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) GmbH, is announcing the following:

Call for expressions of interest

Acting on behalf of the German Government, the project 'Support to EU-Integration Reform Processes in Kosovo' contributes to the implementation of the Stabilisation and Association Agreement (SAA) and the EU accession process of Kosovo.

The Government of Kosovo is committed to reducing and preventing the administrative burden, especially through the authorizations provided by institutions, harmonizing the special administrative procedures with the Law on General Administrative Procedure (LGAP), and through digitalization for better services. The new "Administrative Burden Prevention and Reduction Program 2025-2028", commits to following the "once only", "personalization," "proactive service delivery" and "digital by default" principles. In its decision, the Government mandated the Strategic Planning Office (SPO) as a responsible structure for coordinating the process of administrative burden and implementation of the Programme and the Action Plan. To measure impact of programme interventions in the context of administrative burden reduction, the Standard Cost Model (SCM), as outlined by the Organisation for Economic Cooperation and Development (OECD), is a systematic methodology used to measure and analyse the costs that businesses and citizens incur to comply with regulatory requirements.

In this context, GIZ is seeking expressions of interest from qualified professionals/firms to:
- Analyse administrative burden reduction measures implemented at the local level and at the central level (for up to 50 services) in line with the national "Administrative Burden Prevention and Reduction Program 2022-2027" and the associated Action Plan 2025-2027.
- Assessment/evaluation/impact of time and monetary costs for compliance using the Standard Cost Model (SCM).

Interested professionals/firms are invited to express their interest electronically by attaching the company information, CV(s), and submitting:
- 1 reference working in Standard Cost Model Calculations.
- 1 reference project in Kosovo.

Interested professionals are invited to submit expression of interest in **English language.**

The deadline for submitting the application is **06.06.2025** at **15:00h** via email at: procurement.kosovo@giz.de, titled/labelled as **83489457 – Standard Cost Model Calculation Expert.**

Please note that:

- Expression of interest and documents must be submitted in **pdf format**.
- The size of emails for quotation is limited to **20 MB**. In case the quotations exceed the maximum data size, quotation documents must be sent via filetransfer.giz.de**, please provide the password!**
- You should use the reference number, otherwise we cannot consider your offer

After the evaluation of received expressions of interest, the chosen individuals will be contacted and invited to take part in the tender.

This Request for EOI is not a solicitation. Submitting a response does not guarantee that an organization will be invited to any subsequent solicitation by GIZ. The issuance of this EOI does not obligate GIZ to shortlist or select any applicants. Even after selecting suitable prospective organizations, GIZ is not bound to proceed with any of them and shall not be held responsible or liable for any commercial or consequential liabilities whatsoever.

Only shortlisted individuals will be notified for further application procedure.