



Women in Energy Internship Program

— PROJECT COORDINATOR

About the company

The company "Computer Trade" entered the industrial battery market in 2012, and has since marked consecutive successes. As a company, and the exclusive distributor in the territory of the Republic of Kosovo, Computer Trade represents Energysys products, which is a global leader in production of industrial batteries.

For more information, visit: <https://www.computertrade-ks.com/>

Job Description

The Coordinator has the following tasks:

- Assists in auditing, dimensioning and recommending technical solutions for uninterrupted supply of electricity;
- Successfully attends initial training;
- Establishes a database and contacts potential clients via phone/e-mail;
- Attends meetings together with the Sales Manager, until independence from the manager;
- Sale and promotion of products;
- Reports to the Supervisor;
- Participates in different trainings organized by the company in England, Germany, Poland, and France;
- Participates in translation and adaptation of technical brochures for the products.

Qualifications

The coordinator must, in addition to general criteria, have the following qualifications:

- University degree in Engineering /Business Administration is preferred;
- Good communication and sales skills;
- Proficient in English.

Apply

millenniumkosovo.org/womeninenergy



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