

**FINCA Kosovo is part of the FINCA Impact Finance network, a group of 18 microfinance institutions and banks that provides socially responsible financial services and enables low-income individuals and communities to invest in their futures.**

## **INVITATION TO TENDER**

FINCA Kosovo, invites all interested companies to submit their bids for the following tender:

**“Brand Health Tracker”** with procurement number FINCA-100/25

- Articles/Services must be of high quality and reasonably priced, VAT should be included in the price.
- The bid validity must be two months (60 days) from the day of delivery.
- Prices are quoted per unit in Euro (€).
- The bidder must hold ISO Certification.
- The bidder must submit its references to similar services provided earlier.
- Attach the full address and contact details of the Bidder.
- FINCA Kosovo reserves the right to make changes to the specification, cancel this tender, re-invite individual bidders to re-submit their bid, disqualify a bidder without giving notice or reason.
- Bids that do not comply with the requirements set out in this document may be disqualified from the selection process.
- No expenses incurred during the preparation and submission of the price quote will be compensated by FINCA Kosovo.
- The selection criteria in this tender are based on the decision of the Tender Commission and the Management Board.

Interested parties can receive the application specification from January 7, 2025, at FINCA Kosovo head office at str. Robert Doll no. 112 - Pristina. or at the official web page: [www.kosovo.finca.org](http://www.kosovo.finca.org).

**Offers must be in sealed envelope and addressed to the Administration Department clearly marked with the number of tender and must be submitted to the Head Office of FINCA Kosovo (Robert Doll No. 112, Prishtina) or via email at: [ks.procurement@fincakosovo.org](mailto:ks.procurement@fincakosovo.org)**

**Offers sent via e-mail must be protected by a password which should be disclosed or sent 48 hours after the deadline for delivery.**

**The deadline for submission of bids is Monday, 20.01.2025 at 16:00.**

